



# MAHTAB RAZAVI

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[WWW.MAHTABRAZAVI.COM](http://WWW.MAHTABRAZAVI.COM)

## OBJECTIVES

IT specialist, Data Analyzer, Front End Web Developer, Graphic Designer (screen & Large format printing), UX optimiser, business branding & anything related to IT for supporting a Business.

## TRAINING

### BUSINESS IMPROVEMENT TECHNIQUES

#### BUSINESS Support

WordPress, Joomla, WooCommerce,

#### C# PROGRAMING

HTML5, CSS, Java script, jQuery and Adobe XD design.

SQL Database, MS Access, ADO, DAO.

Photoshop, Illustrator, InDesign, CorelDraw. Office 365 , Word, Excel , PowerPoint, ,VBA

## EXPERIENCE

### OST SUPPORT: SERCO

**SEP 2020 TILL NOW**

Maintenance data, immediate response to the Business needs and reported Issues related to product data and employee access data provide service to specified company applications and data solving problem.

- Responsible for maintaining the integrity of the data on SQL databases and reporting any issues to the database architect.
- Assisted in mining data from the SQL database that was used in several application, screens & reports.
- Assisted in offering support to more than 6000 agents who were required to access data & reports
- Data analysis & Table updating, writing script & queries for SQL database.
- Creating and presenting informational reports for management based on SQL data.
- Bulk Data update or insert in SQL database to create fast result or prevent data corruption.
- Assisted in developing SQL database mining procedures for various department heads.
- Assisted in creating SQL database maintenance logs and presenting any issues to the database architects.

### WEB DEVELOPER & GRAPHIC DESIGNER AS A CONTRACTOR

**AUGUST 2018 - AUGUST 2020**

I am a front-end web developer who experienced in doing any digital related projects and information technology procedures. A finisher at web design, programming and facelift, IT specialist to find pitfalls of an existed system or required techniques. Skilled graphic designer, and any business-related improvements.



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## HOBBY AS CAREER

Visit:

[Art Gallery Collection](#)

[www.mahtabrazavi.com/artcv](http://www.mahtabrazavi.com/artcv)

### SET DESIGNER

Confident as a master on work by paint, fabrics and different materials to create beautiful set design for exhibition & scenes

### EVENT PLANNER LEADERSHIP

Event planning is one of my favorites hobby I love to design a place and manage an event and all related catering in UK & Belgium; You can visit sample of my work at Facebook

[facebook.com/luxdesignlovers/](https://facebook.com/luxdesignlovers/)

I am accommodating and researching the best techniques for boosting business productivity and customer conversion for a better market.

Using web language technology and frameworks such as WordPress, JavaScript, CSS, HTML5, are tools that I use to create functionality, beauty, and facility for any web user.

responsible for:

- Front-end web development,
- Graphic Design: Photoshop, InDesign, Illustrator
- User experience Design (UX) Fundamentals

The additional side works:

- Set Design for Photography
- Stage & Event design

Collaborate with the business to increasing productivity in any required aspects.


### WEB DEVELOPER & DESIGNER • MOONLITEGROUP (ADVERTISING AGENCY) • AUGUST 2008 TO AUG 2018

Business digital improvements. WordPress, WooCommerce, Joomla responsive web developer, frontend developer, UI designer. Add functionality & movement by jQuery & JavaScript.

Customize ready templates or create wp template by bootstrap using CSS. Use & calibrate the custom WP plug-ins, shortcodes and callbacks.

Web developer as project planner, UX design optimizer.

### Some of recent Web projects:

	<a href="http://JANNDESIGNS.CO.UK">JANNDESIGNS.CO.UK</a>	<a href="http://RENOVATING.BE">RENOVATING.BE</a>
	<a href="http://VISUALADVERT.COM">VISUALADVERT.COM</a>	<a href="http://PALASHOP.BE">PALASHOP.BE</a>
	<a href="http://MOONLITEGROUP.COM">MOONLITEGROUP.COM</a>	<a href="http://QUALITYBOX.CO.UK">QUALITYBOX.CO.UK</a>
	<a href="http://NAPOLICAFFEE.CO.UK">NAPOLICAFFEE.CO.UK</a>	<a href="http://GEREHCHINI.COM">GEREHCHINI.COM</a>
	<a href="http://KOSARI.BE">KOSARI.BE</a>	<a href="http://ISSANO.COM">ISSANO.COM</a>
		<a href="http://ARIANSADR.COM">ARIANSADR.COM</a>

### Graphic designs for more than 200 Printing projects:



Confident to work by Photoshop, illustrator, InDesign application 2021 for designing commercial posters, leaflet & brochures.

All are available to show upon request.



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## Set Designer for Photography & Exhibitions



Confident as a master on work by paint, fabrics and different materials to create beautiful set design for exhibition & scenes

CONTINUE ...

SOFTWARE DEVELOPER, DBA, WEB DEVELOPER **AS CONTRACTOR**

• **AUGUST 2002 TO MARCH 2008**

SYSTEMS ANALYST, DATA MODELLER, APPLICATION SOFTWARE DEVELOPER,  
COMPUTER GRAPHICS SPECIALIST @ **COBI (OUT OF UK)**

• **NOV. 1990 – MAY. 1996**

CO-DESIGNED AND IMPLEMENTED SEVERAL ENGINEERING AND PROJECT  
MANAGEMENT COMPUTER PROGRAMS @ **POL\_O\_DEJ (OUT OF UK)**

• **APRIL 1989 TO OCT 1990**

CIVIL ENGINEERING DRAFTING BY ACAD AND AUTO LISP @ **AMAYESH**

• **SEP 1982 TO MAR 1989**

## EDUCATION

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APRIL 2020: BUSINESS IMPROVEMENT TECHNIQUES, LEARNING CURVE GROUP

2019: BUSINESS SUPPORT, THE THINK LTD

2008: BSC GLOBAL OPEN UNIVERSITY

2004: DIPLOMA IN COMPUTING, OPEN UNIVERSITY



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